**MyChart Sign Up - Request an Activation Code Method**

**STEP 1:** The **Request an Activation Code** method will send you an email with a secure link within 2 business days.

Enter all required information in the fields marked with a red asterisk *.

Ensure you check the “I’m not a robot” box.

Click **Submit**.

You will receive a confirmation of your request.
**STEP 2:** You will receive a Signup information for MyChart email within 2 business days from UConn Health MyChart. It contains a secure link.

Click on the secure activation link to proceed.

---

**STEP 3:** Enter your ZIP Code, Date of Birth and E-mail Address.

Click **Next**.
**STEP 4:** Complete the *Set Up Two-Step Verification* as an added layer of account security.

Click **Continue**.

(Note, you may click “Turn off two-step verification” to bypass this security feature, although this is **not** recommended. Should you choose to do so, a popup box will require your confirmation).

**STEP 5:** Verify that your email is correct.

Click **Continue**.
**STEP 6:** You will be at the verification screen. Click the **Send to my email** button to receive your MyChart Verification Code in your email.

**STEP 7:** Check your email for your code.

Enter this code in the “Enter Code” box.

Click **Next**.
STEP 8: Read the Terms and Conditions and click **Accept** to proceed.

**TERMS AND CONDITIONS OF USE AND RELEASE OF INFORMATION AUTHORIZATION**


UConn Health, John Dempsey Hospital, and UConn School of Medicine (collectively referred to as UConn Health) and the physician offices that participate in the UConn Health Electronic Health Information System are pleased to offer access to your medical information via a Web-based version of our computer systems called MyChart.

By accessing and using MyChart, you are agreeing to the following Terms and Conditions. If you do not agree to these terms and conditions, you may not use MyChart.

**1) MyChart Access**

A. **Patient Access**: Access to MyChart at UConn Health is granted to patients for the purpose of furthering medical care at UConn Health. You will be provided with instructions for creating a unique personal login name and password. The login name and password you choose will be used to access your health information in MyChart and are unique codes that identify you in the application. UConn Health reserves the right to revoke patient access to MyChart at any time for any reason.

B. **Proxy Access**: A proxy is a person who represents a patient. Proxy access to a patient's medical information will be granted to the extent that the individual requesting Proxy access has the right to access the patient's medical information and agrees to do so.

**STEP 9:** Click **Skip** to bypass the pop up screen. Welcome to your MyChart!