

## **UConn Health MyChart** **Proxy Access Terms and Conditions**

Proxy access is a feature of MyChart that grants access to a patient's select medical information to designated family members or other authorized individuals through their own MyChart account. The Proxy may be able to:

- Request appointments for health care services on behalf of the patient
- Access the patient's medical information
- Communicate via MyChart with health care providers about tests, treatments, medications, advice, and administrative tasks
- View and submit payments via MyChart

Proxy access to a patient's MyChart account will be granted to the extent that the individual requesting Proxy access has the right to access the patient's medical information and agrees to do so solely for the benefit of the patient. By using and accessing MyChart as a Proxy, you are agreeing to the following Terms and Conditions.

A Proxy also must abide by all [MyChart User Terms and Conditions](#). If you do not agree to these Proxy Access Terms and Conditions, or if you do not agree to the MyChart User Terms and Conditions, do not use MyChart as a Proxy.

By using and accessing MyChart as a Proxy, you agree to be bound by the following requirements:

1. MyChart is not a tool to be used in the case of a medical emergency or urgent situation. If an emergency or urgent situation arises, dial 911 and/or seek appropriate emergency medical services.
2. MyChart is intended as a secure online source of certain confidential medical and billing information. If a Proxy shares his or her MyChart username and password with another person, that person may be able to view health information about the patient.
3. It is the Proxy's responsibility to select a confidential password, to maintain the password in a secure manner, and to change the password if believed that it may have been compromised in any way.
4. MyChart should not be used by a Proxy for frivolous purposes or for purposes unrelated to the care or treatment of the patient.

5. MyChart is a tool of convenience that contains medical information from the patient's medical record and does not substitute for or reflect the complete contents of the patient's medical record. The Proxy further understands that MyChart contains information from all UConn Health physician offices that use MyChart electronic health record system and that the Proxy will be able to access information from those physician offices. Such information may include information associated with HIV, mental health, and drug and alcohol treatment.

6. Parental access to a minor's medical information in MyChart will vary in accordance with Connecticut law based upon the age of the minor. Minors between the ages of 13-17 are considered adolescent patients whose medical information relating to reproductive health, substance dependence, HIV testing, and mental health treatment is private. A parent or legal guardian acting as Proxy will not be able to access this private medical information in MyChart. This restricted access to an adolescent patient's private medical information is referred to as "Teen Proxy" access. An adolescent patient can waive Teen Proxy access, thereby allowing a parent or legal guardian to have full access to this otherwise private medical information, by inviting the parent or legal guardian to be a Proxy in MyChart. The limits on Proxy medical information access do not affect any other right the parent or legal guardian may have to obtain a minor child's records.

7. UConn Health has the right to deactivate the Proxy's MyChart account at any time for any reason, including cases where UConn Health reasonably believes that it is not in the patient's best interest to continue to provide MyChart access to Proxy.

8. If the Proxy has accessed the patient's medical information using MyChart, and then discloses the patient's medical information to a third party, such information will no longer be protected by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Information regarding UConn Health's obligations and commitments under HIPAA can be found in UConn Health's [Notice of Privacy Practices](#).